

GP Practice, Direction Employers & Out of Hours Staff

(J2) Notification of Start of Pensionable Employment



This form must be completed and sent to HSC Pension Service immediately a person starts pensionable employment

To be completed by an authorised officer

1. National Insurance Number

2. Date of Birth

3. Has date of birth been verified from birth certificate Tick appropriate box:- Yes No

4. Title

5. Sex

6. Surname

7. Forename

8. Initials

9. Date Started Current Pensionable Employment

10. Address

Postcode Only

11. Capacity in which employed?

12. Whole-time or part-time?

13. If part-time, proportion of whole-time as a fraction.

14. Annual Whole Time Equivalent (WTE) Salary

14. Employer Declaration

I declare that I have issued the member with a copy of the Scheme Guide.

Sign here _____
Name _____
Official Designation _____
Date _____
Telephone Number _____
E-Mail _____

Stamp: _____

Practice Identifier: _____

Send to: HSC Pension Service, Waterside House, 75 Duke Street, Londonderry, BT47 6FP