



HSC Pension Service

Provided by



Business Services Organisation

GP STAFF NEWSLETTER

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HSC (P) 03-20/21

Dec 2020

1. Update on McCloud Case

The Department of Finance's (DoF) Public Service Pension Schemes consultation closed on 18th November. The DoF will consider all responses and publish its response in due course. The consultation summary is available [here](#)

2. GP1 Update

This year we are pleased to report that the errors on GP1 submissions have reduced considerably. Most of the errors that remain are admin oversights as below and account for approximately 90% of the total errors:

“month payment relates to” this must be the month currently being processed and should be included on the GP1, not just on the email subject line. The GP1 is saved for audit purposes - the accompanying email is not readily available for auditors.

If a member is on Maternity or SSP, the form will show an error, a reason must be entered in the comment box for EACH MONTH the member is receiving this pay, and REMOVED the first full month of receiving normal pay. This is also the case for a member who received zero pay in a month.

3. GP1/GP55A

Since the changes to the current GP1 have been successful and in preparation for April 2021 submissions we have developed a GP1/GP55A return which will mean that each month when you process your GP1 the GP55A will automatically be updated with each months data. This updated dual return should, following initial data input regarding your staff details, continue to assist you with accurate monthly submissions and will in effect mean that there will be no requirement to submit a separate GP55A at year end. This will result in a more accurate and efficient use of resources and will enable us to update records at year end in a timely manner for the production of Annual Benefit Statements for members. More information will follow in the new year and we will ask a few practices to test the new GP1/GP55A for us to assess ease of use and note any comments.



4. Email Distribution

Practice Managers will be emailed with information regarding adjustments following completion of the Annual Statements of Pensionable Profit for Principal GPs and to advise when Annual Allowance data and Annual Benefit Statements are available to view on Member Self Service (MSS). We generally use the Practice Manager email address from the Global address list – this ensures that if a Practice Manager is off on leave or on an unforeseen absence that the email is still being sent to the Practice Manager account. If you are using using a personal email address with an extension at your practice such as firstname.lastname.Z00000@gp.hscni.net we would request that you also check the generic Practice Manager email account such as PracticeManager.Z00000@gp.hscni.net This reduces queries regarding your remittance advice especially following adjustments in any month. We currently manage 3 generic email accounts to assist us with the work for GPs, this in addition to our own personal email accounts. The generic boxes enable us to receipt submissions and helps us to manage work flows and ensures that no emails for routine pension issues are being unanswered when team members are out of office for temporary or prolonged periods.

5. And Finally

As we near the end of 2020, in what has been a challenging year for all of us, the Practitioner Team would like to take this opportunity to convey our appreciation for your ongoing support and co-operation. We wish you all a safe and happy Christmas period and we look forward to working with you again in 2021.



6. Contact Us

By writing to us at:-

HSC Pension Service
Waterside House
75 Duke Street
Londonderry
BT47 6FP

Via e- mail at:- hscpensions@hscni.net

By Telephone: **028 7131 9111 Option 3**

10.00 am to 12.00pm / 2.00 pm to 4.00pm - Monday to Thursday

10.00 am to 12.00pm - Friday

Christmas arrangements: Our office is closed: 24th, 25th, 28th December & 1st January



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If you have any suggestions for the newsletter or would like a particular topic covered in future publications please do not hesitate in contacting us by emailing: hscpensions@hscni.net

