

NEW GP LOCUM CHECKLIST

- Complete Direct Debit mandate – Please ensure to include your GMC number as reference. Please post the Direct Debit mandate to the address below as we require the original copy to forward to the bank:

HSC Pension Service
Waterside House
75 Duke Street
Londonderry
BT47 6FP.

- Complete SS14 joining form – Please send alongside your Direct Debit mandate.
- Locum A&B Forms can be sent to gplocums@hscni.net once the above forms have been received.

Please note that we cannot process your locum forms until all information required has been received.