

HSC STAFF WHO WISH TO RE-JOIN HSC PENSION SCHEME

Eligible staff are auto-enrolled into a pension scheme on appointment, and all others are assessed periodically to ensure they meet the age or income criteria for auto-enrolment. However, staff have the option to join the HSC Pension Scheme at any time, provided they meet HSC Pension Scheme criteria.

Bank (as required) staff who do not work in pensionable employment for a period of 3 months since their last engagement will have their pension record stopped. The onus to re-join the pension scheme when further work is undertaken is with the employee.

Important information: A person may not re-join this scheme during any period of absence from work for any reason.

Please complete the following

Employer

Name

National Insurance Number

Staff Number /Numbers
(please include all staff numbers
if you hold more than 1
employment)

Gender (M/F)

M F

Date of birth (dd/mm/yyyy)

___/___/___

Address

1. Are you in receipt of HSC Pension Scheme Benefits Yes No

If you answered yes to the above question

Please indicate which HSC Retirement Benefit you are in receipt of :

Ill Health Redundancy

Retirement (Early or Age) Drawdown

2. If you were a previous member of the HSC Pension Scheme please indicate which section you were in.

1995 Section 2008 Section

2015 Section Don't Know

If you were previously a member of the HSC Pension Scheme please provide the date you left/opted out of the scheme ____/____/____

3. Did you previously pay into an Added Years/Additional Pension Purchase or ERRBO contract? If yes please tick as appropriate.

Added Years Additional Pension

ERRBO

**If you have one of the above arrangements it is essential you provide us with a copy of your contract to allow us deduct the appropriate contributions and avoid an accumulation of arrears.*

I confirm that I have read the appropriate HSC Pension Scheme Guide and I have completed the above form to the best of my ability and knowledge and undertake to advise my employer and Payroll Shared Services in the event that I should alter the position stated above in respect of employment with any other HSC organisations.

PLEASE OPT ME INTO THE HSC PENSION SCHEME FROM THE NEXT PAY PERIOD

Signature _____ Date ____/____/____

Please make sure this form is provided to your HR department to enable the correct assessment of your pension position.

ON COMPLETION OF THIS FORM, PLEASE SEND TO YOUR EMPLOYER HR DEPARTMENT

Note for HR

Please treat this application as urgent as delay may result in member's exclusion from the HSC Pension Scheme and could result in arrears of pension contributions due.

Once this form is actioned please forward immediately to Payroll Shared Services