



HSC Pension Service

Provided by



Business Services Organisation

EMPLOYER NEWSLETTER

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1. Pensions Workshops 2020/21

HSC Pension Liaison Team intends to roll out Pension Workshops in 2020/21 similar to previous years. However, due to the legal judgement following the McCloud case there may be some significant changes for members which will impact on our Workshop content. We are waiting for direction on how the ruling will affect our Schemes to allow us to tailor the Workshops accordingly.

We still wish to go ahead and liaise with Employers with a view to booking venues for both workshops and 1 to 1's so as we can be prepared to speak with members whatever the outcome.

General notification regarding the McCloud ruling has also been included in the Member Newsletter.

2. Pension Applications - Reminder

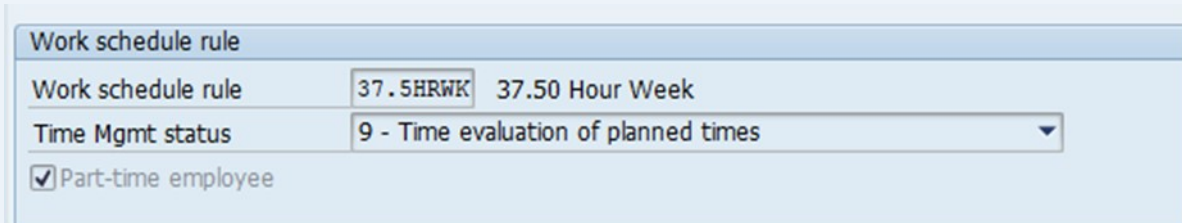
All Pension benefit applications i.e. AW6 forms should be submitted to the Employer no less than 4 months prior to the planned retirement date. When helping a member with the retirement process HSC Pension Service would appreciate that Employers reiterate this timeframe.

This allows ample time for the AW6 to go through the various stages e.g. HR/PPT and minimises the risk of pension benefits not being paid on time.

3. Interface Errors

If a scheme member amends their working pattern from part time to full time working HR must complete an action to ensure that the members pension information is interfaced correctly from Payroll Shared Services to HSC Pension Service.

The action requires HR to ensure that the tick in the box for Part Time Employee in the Display Planned Working Time screen on SAP (see below) needs to be removed.



The screenshot shows a SAP interface for 'Work schedule rule'. It includes a text field for 'Work schedule rule' containing '37.5HRWK' and '37.50 Hour Week', a dropdown menu for 'Time Mgmt status' set to '9 - Time evaluation of planned times', and a checked checkbox for 'Part-time employee'.

3. Interface Errors - cont

If this is not removed then the member still shows as Part time on the interface files and monthly information being sent to the HSC Pension Service meaning the hours worked exceeds the maximum amount for full time employment causing the file to error. This has resulted in numerous queries being raised by members to Employers, Payroll Shared Services and HSC Pension Service as their pensionable service is not updated correctly.

A change request has been raised to resolve this issue, however, until this is implemented the pension record will continue to error even if the member has been set correctly to full time on our Pension system.

We will send a list of those that we are currently aware of to a HR representative to remove this indicator and rectify the ongoing errors. We would also intend to send a list to HR on a fortnightly basis with any more case until the issue has been fully resolved.

It would be appreciated if you could forward a contact name in HR to receive the report and arrange for the rectification of the member record.



5. Contact Us

By writing to us at:-

HSC Pension Service

Waterside House

75 Duke Street

Londonderry

BT47 6FP

Via e- mail at:- hscpensions@hscni.net

By Telephone: 028 7131 9111 (9.00am to 4.00pm – Monday to Thursday; 9.00am to 12.00pm Friday)



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If you have any suggestions for the newsletter or would like a particular topic covered in future publications please do not hesitate in contacting us by emailing: john.coyle@hscni.net

