

ELECTION TO PURCHASE ADDITIONAL PENSION PURCHASE

TO BE COMPLETED BY THE APPLICANT IN ALL CASES

SECTION 1 – Personal Details

1. National Insurance Number

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2. Surname

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3. Former Surname

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4. First Name

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5. Mr ☐ Mrs ☐ Miss ☐ Dr ☐

If other, please specify:

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6. Date of Birth (eg 15/04/1943)

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7. Gender

Male ☐ Female ☐

8. Contact Address

Postcode																						

9. Home Telephone No (including STD code)

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10. Mobile Telephone Number

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11. E-Mail Address

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12. Current Employer

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Section 2 – Choice of Options

12. I wish to purchase additional pension of:

£		per annum
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(up to a maximum of £5,000 in multiples of £250)

13. I wish to purchase additional pension for (tick only one):

Personal Benefits only

or) Personal benefits and Dependant Benefits

☐
☐

14. **I wish to pay by** (tick only one):

A one off payment* ☐ **(or)** Instalments from my salary# ☐

If payment is to be made by **instalments** please state number of whole years over which payments are to be made. This can be any period from 1 year up to 20 years and can end no later than the day before your 65th birthday.

I wish to take the purchase of instalments over years (as detailed above).

***Please note** if the payment is by a one off lump sum then it must be paid by cheque made payable to HSC Pension Scheme Account and attached to this application.

Section 3 – Members with Multiple Contracts of Employment (*complete if applicable*)

If you are currently working for more than one employer please specify the employment that deductions should be taken from.

Name of Employer	Address	Pay Reference No
<input type="text"/>	<input type="text"/>	<input type="text"/>

Section 4 – Verification of Date of Birth

15. Please supply us with a copy of your Birth Certificate with this application form so that we can verify your Date of Birth, we will be unable to process with any applications until we receive this document.

Section 5 – Declaration

- To the best of my knowledge the information given in this form is true.
- I have no reason to believe that my health prevents me from continuing in pensionable employment until the payment period is completed.

Please note: The actuarial factors used to calculate additional pension are based on a normal retirement age of 60 or 65 for existing scheme members and 65 for members who joined after 1 April 2008, therefore if you take out an additional pension contract and then retire between the minimum retirement age and normal pension age for the scheme your additional pension will be reduced accordingly. This reduction also applies to members of the Special Classes who retire at age 55. (Example – if the member purchases £5,000 additional pension by lump sum or periodical instalments they will actually get £3,810 at minimum retirement age 55 once it has been actuarially reduced).

Signed: Date:

(Further details can be found on our website at www.hscpensions.hscni.net)

➤ When completed this form should be returned to:

HSC Pension Service,
Orchard House,
40 Foyle Street,
Londonderry,
BT48 6AT.

It is advisable that you retain a copy of this contract in the event that you move jobs in future as it will need to be submitted to: <https://payrollquery.hscni.net/> so that they can continue making deductions from your new post. You will need to register with payroll before submitting.